



**NETBALL SOUTH AFRICA NPO–  
Request for Proposal (“RFP”): CONSULTING ENGINEERING SERVICES FOR THE CONSTRUCTION  
OF NETBALL COURTS THROUGHT THE 52 DISTRICTS OF SOUTH AFRICA**

<b>Bid No.</b>	<b>1 OF 27/09/2023</b>	
<b>Bid Description</b>	<b>NETBALL SOUTH AFRICA - CONSULTING ENGINEERING SERVICES THE CONSTRUCTION OF NETBALL COURTS THROUGHT THE 52 DISTRICTS OF SOUTH AFRICA</b>	
<b>Closing time and date for bid</b>	Time and Date:	<b>11 October 2023 @ 11h00</b> – send to <a href="mailto:applications@netball-sa.co.za">applications@netball-sa.co.za</a> (email) and hand deliver to the NSA Office situate at 846 Park Street, Arcadia, Pretoria, 0083

**1. BACKGROUND**

**NETBALL SOUTH AFRICA NPO (“NSA”)**

Netball South Africa is excited to invite tenderers to bid for its project and provide Consulting Engineering Services for the construction of Netball Courts (ISO approved) throughout the 52 District of the Republic of South Africa.

**2. SCOPE OF TENDER**

1. The successful tenderer will work with Netball South Africa to Construct Netball Courts of an approximate total of 65(sixty five) in the following districts:
  - All 52 Districts in all 9 provinces and number of Netball courts within the said district;

**3. REQUIREMENTS**

**Matters for consideration:**

1. The Tenderer must be CSD registered;

2. The Tenderer must be a BBBEE contributor with a EME status level of 1, 2, 3 or 4;
3. The Tenderer must be Tax Compliant;
4. The Tenderer must provide a verifiable BBBEE Certificate or Sworn Affidavit;
5. Preference will be given to companies that are owned by Women, Youth or persons with Disabilities when allocating specific goals.

#### **4. RESPONSE PROCEDURE AND EVALUATION TIMELINE**

##### **4.1 RFP Response procedure**

Tenderers must respond via the completion of RFP and this must be completed and submitted in terms of this section.

Should you have any questions, you can contact:

[applications@netball-sa.co.za](mailto:applications@netball-sa.co.za)

##### **Response must be detailed as follows;**

- A. Background and Experience; project completion and reference letters with contact details on a company letterhead signed by the authorised representatives of those companies;
- B. Scope of Services provided within a full service offering;
- C. Cost structure for services rendered;
- D. Proof of CSD registration (not older than three months);
- E. Tax clearance Certificate (not older than three months) or SARS TCS Pin;
- F. Certified Copies of Directors Identification;
- G. Proof of Qualifications; professional registration certificates of project team personnel involved in the project;
- H. CV's of Engineers and Consultants;
- I. CIPC registration documentation;
- J. Letter of Good Standing (COIDA);
- K. Latest Audited Financial Statements;
- L. Form of offer (fully completed and signed);
- M. BBBEE certification.

##### **High-level supplier evaluation criteria**

Costs and revenue models will be important factors, but also the tender must demonstrate an experience and understanding of the requirements of the scope of work required.

EVALUATION ITEMS		% WEIGHTING
A	Background and Experience; project completion and reference letters with contact details on a company letterhead signed by the authorised representatives of those companies;	75%
B	Scope of Services provided within a full-service offering;	
C	Cost structure for services rendered;	
D	Proof of CSD registration (not older than three months);	
E	Tax clearance Certificate (not older than three months) or SARS TCS Pin;	
F	Certified Copies of Directors' Identification;	
G	Proof of Qualifications; professional registration certificates of project team personnel involved in the project;	
H	CV's of Engineers and Consultants;	
I	CIPC registration documentation;	
J	Letter of Good Standing (COIDA);	
K	Latest Audited Financial Statements;	
L	Form of offer (fully completed and signed);	
M	BBBEE certification.	

**Late submissions will not be accepted.**

#### **4.2 RFP Contacts**

For questions regarding this RFP, you are welcome to contact:

[applications@netball-sa.co.za](mailto:applications@netball-sa.co.za)

The RFP evaluation process will be performed at the sole discretion of Netball South Africa. Netball South Africa reserves the right in its absolute discretion not to accept any proposals and quotations, whether such quotation is shortlisted or not. Furthermore, Netball South Africa reserves the right to appoint multiple service providers for said services.

The shortlisting of potential service providers will be based on all information available to Netball South Africa at the time of the consideration of the shortlist.

#### 4.3 RFP Timings

<b>Deadline for Submission:</b>	TBC
<b>Bidder Presentations:</b>	TBA based on invites
<b>Awarding of Work:</b>	TBC
<b>Work to begin:</b>	TBC
<b>Work to be completed:</b>	TBC

#### 5. EVALUATION STAGES & FUNCTIONALITY

The bid evaluation process consists of several stages that are applicable as defined in the table below:

Stage	Description	Applicable for this bid
Stage 1	Initial screening process to check compliance with bid requirements	Yes
Stage 2	Functionality requirement evaluation	Yes
Stage 3	Presentations by shortlisted candidates	Yes
Stage 4	Evaluation	Yes
Stage 5	Negotiation and appointment	Yes

CRITERIA	MINIMUM REQUIREMENTS	POINTS	MAXIMUM POINTS
Experience of the tenderer	Company demonstrates competency and has a successful track record with 4 (four) projects of relevance	30	30
	Company demonstrates competency and has a successful track record with 3 (three) projects of relevance	20	

	Company demonstrates competency and has a successful track record with 2 (two) projects of relevance	20	
	Company demonstrates competency and has a successful track record with 1 (one) projects of relevance	5	
	No track record provided	0	
Project staff professional registration(s)	Professional registration – Both Project Leader & Design Specialist	25	25
	Professional registration – of Either Project Leader or Design specialist	10	
	No professional registration	0	
Project staff experience	Greater than 10 years' experience in the construction sector (Both Project Leader & Design Specialist)	30	30
	Less than 10 years' experience but greater than 5 years' experience in the construction sector (Either Project Leader or Design Specialist)	15	
	Less than 5 years' experience in the construction sector (Either Project Leader or Design Specialist)	5	
	No resources provided	0	
Methodology / Technical Approach paper	Demonstrates a GOOD understanding of the scope of work and approach	15	15
	Demonstrates an ADEQUATE understanding of the scope of work and approach	10	
	No methodology provided	0	
<b>Total</b>			<b>100</b>

**6. TERMS AND CONDITIONS**

**General Terms and Conditions**

- Minimum score required to achieve for functionality is 75 to be evaluated further.
- The requirements of the Preferential Procurement Policy Paper Framework Act, 200: Preferential Procurement Regulations, 2022 (Government Gazette No 47452) shall also apply, together with all other requirements as set out in the Tender Data.
- The value of this bid is estimated to not exceed R50,000,000.00 (all applicable taxes included) and therefore the 80:20 preference point system shall be applicable.
- Failure to comply with the above requirements will automatically disqualify the bidder.
- Netball South Africa reserves the right to withdraw any invitation to tender and/or re-advertise or to reject any tender or to accept a part of it.
- Netball South Africa reserves the right to appoint any supplier or multiple suppliers based on its own unique set of selection criteria.
- Netball South Africa reserves the right not to accept the lowest proposed rates in the RFP process and to reject any submission.
- Netball South Africa will not enter any communication regarding appointment of a Service Providers and will not be obliged to provide reasons for bidders being unsuccessful.
- The issue of this RFP does not imply that Netball South Africa is making an offer to do business with any Service Provider. Netball South Africa makes no commitment and has no obligation to purchase based on this RFP.
- Netball South Africa considers all the information in this document to be confidential and should only be used for the purpose of this RFP.

## **7. GENERAL COMMENTS AND DISCLAIMERS**

- All queries relating to the information contained in this document or process should be directed to [applications@netball-sa.co.za](mailto:applications@netball-sa.co.za)
- If an organisation is successful, it will be required to enter into a formal agreement with Netball South Africa.
- All costs and expenses associated with the preparation of this proposal are the responsibility of the applicant, irrespective of whether the process is successful or completed.
- The documentation is an indication of Netball South Africa needs. It should not be seen as an exhaustive list of requirements. Netball South Africa expects the successful applicant to work with Netball South Africa to further define Netball South Africa's requirements and provide additional support as and when required.
- All information supplied by Netball South Africa in connection with this RFP shall be treated as confidential by prospective parties, except that such information may be disclosed so far

as is necessary for the purpose of obtaining referees and information necessary for the preparation and submission of the RFP.

- Netball South Africa must be made aware of any potential conflicts of interest at the time of submitting a proposal.
- By submitting the RFP, Netball South Africa will assume that the Party/ies has/have sufficient authority to enter into an agreement on behalf of the organisation and work in South Africa on behalf of Netball South Africa
- Netball South Africa reserves the right to:
  - Amend the terms and conditions of the invitation to tender process,
  - Cancel the evaluation process at any stage;
  - Require the applicant to clarify its proposal in writing and/or provide additional information. (Failure to respond adequately may result in the application not being selected or proceeding to the next stage)
  - Annul the RFP process completely;
  - Reject all quotes and proposals.